

Guidelines for the 1st ASEM-DUO Essay Contest

[Title] Career-changing experience from ASEM-DUO (you may change the title depending upon your case)

- Changes in your career path with ASEM-DUO opportunity

[Who is eligible to apply?]

- All ASEM-DUO Alumni could apply

[Submission Period]

- Essay and application must be submitted via email (admin_essay@asemduo.org) by **June 30, 2023, KST**.

*The documents submitted after June 30, 2023, will not be accepted. Once essay and application are submitted, the confirmation email will be sent within 5 working days.

[Documents to submission]

- Application Form
- Essay

[Guidelines]

- BOTH documents (Application and Essay) must be typewritten in English.
 - Application* must be submitted within the attached format. Electronic authenticated signatures of PDF documents are allowed.
 - Essay* must be a **minimum of 1,000 words (font size 12 and single-spaced, A4)**. There is no particular format, but must be submitted in either *MS Word* or *PDF Format*.
- *The title of the email should be **[Essay contest] Surname-Given name order**. The documents submitted without names will be disregarded.
- *You may add some photographs (Max.6 photos) but it will not be included word count limit.

[Awards]

The following awards will be given respectively.

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|-------------|---|-------|
| Grand Prize | Certificate of Award & A prize of 500 euros | One |
| 1st Prize | Certificate of Award & A prize of 300 euros | Three |
| 2nd Prize | Certificate of Award & A prize of 200 euros | Five |

*The number of winners is subject to change.

[Provisional Calendar]

| Date | Action |
|----------------------------------|--|
| February 14 th , 2023 | Announcement of the opening of the contest |
| June 30, 2023 | Deadline for submissions |
| July – August | Selection Committee for the award |
| Mid-September 2023 | Award Announcement |

- The schedule is subject to change.
- The submitted essays could be edited and published to promote the ASEM-DUO Fellowship Programme within the ASEM Education Area. If selected, additional written interviews could be required.
- The submitted essays will not be returned regardless they were awarded or not, and if any false information or plagiarism is found after the award, it will be canceled and may be requested for reimbursement.